

Meeting of the Board  
**PENNSYLVANIA HIGHER EDUCATIONAL FACILITIES AUTHORITY**  
October 6, 2016  
**Room 515 North Office Building**  
Harrisburg, Pennsylvania  
10:56 a.m. Prevailing Time

MINUTES

1. Call to Order, Filing of Proof of Sunshine Notice and of Sending Notice of the Meeting, Roll Call and Announcement of Quorum.
2. Approval of the Minutes of the Meeting of July 28, 2016.
3. Audit Committee Report & Audit Charter.
4. Old Business.
5. New Business.
6. Adjournment.

**1. CALL TO ORDER, FILING OF PROOF OF SUNSHINE NOTICE AND OF SENDING NOTICE OF THE MEETING, ROLL CALL AND ANNOUNCEMENT OF QUORUM.**

With a quorum of the Board being present, the meeting of the Board of the Pennsylvania Higher Educational Facilities Authority was called to order on Thursday, October 6, 2016 at 10:56 a.m. prevailing time, in Room 515 North Office Building, Harrisburg, Pennsylvania. The proof of the Sunshine advertisement and certification in regard to sending the notice of meeting is attached to these minutes and identified as Appendix "A".

**Board Members Present**

Steven Heuer, (Proxy for Governor Thomas W. Wolf)  
Kelly Phenicie, (Proxy for Senator Lloyd K. Smucker)  
Lisa Felix, (Proxy for Senator Andrew E. Dinniman)  
Danielle Guyer, (Proxy for Representative Stanley Saylor)  
Alan Cohn, (Proxy for Representative Anthony M. DeLuca)  
Jennifer Langan, (Proxy for Treasurer Timothy A. Reese)  
Victoria Madden, (Proxy for Auditor General Eugene A. DePasquale)  
Elizabeth O'Reilly, (Proxy for Secretary of General Services Curtis M. Topper)  
Ernie Helling, (Proxy for Secretary of Education Pedro A. Rivera)

**Authority Personnel Present**

Robert Baccon, Executive Director  
Beverly Nawa, Administrative Officer  
David Player, Comptroller

**Also Present**

William McCarty, Esquire, Barley Snyder LLP  
Alaina Koltash, Assistant Counsel, Pennsylvania Department of Education

## **2. APPROVAL OF THE MINUTES OF THE MEETING OF JULY 28, 2016.**

A copy of the minutes of the meeting of July 28, 2016, was distributed to the Board Members prior to this meeting. It is therefore recommended that consideration be given to the adoption of the following Resolution:

RESOLVED That the minutes of the PHEFA meeting of July 28, 2016, be and hereby are approved as presented.

Upon **MOTION** by **Ms. Guyer**, and **SECONDED** by **Ms. Phenicie**, and after full discussion, the above Resolution was unanimously approved at the PHEFA Board Meeting of October 6, 2016.

## **3. AUDIT COMMITTEE REPORT & AUDIT CHARTER.**

Chairperson Heuer explained that the Audit Committee met in September to review the audited financials. He asked Ms. Madden if in Ms. Pike-Nase's absence she wanted to make any remarks.

Ms. Madden explained that the Audit Committee met on September 22<sup>nd</sup> for the exit conference with the independent auditors, attended by Tracey Rash for Maher Duessel.

As in the past the Authority received a clean opinion. The Audit Committee believes that Maher Duessel is doing a very good job and is knowledgeable about the Authorities finances and operations. The Committee did its annual review of the charter and had no recommended changes. The Committee recommends that the audited financial statements be accepted by the Authorities.

## **4. OLD BUSINESS.**

Chairperson Heuer asked if there was any old business to come before the Board, and hearing none, he moved to new business.

## **5. NEW BUSINESS.**

Chairperson Heuer asked if there was any new business to come before the board, and hearing none, he asked for a motion to adjourn.

## **6. ADJOURNMENT.**

There being no further business to come before the Board at this time, upon **MOTION** by **Mr. Helling**, and **SECONDED** by **Mr. Cohn**, the PHEFA Board Meeting was adjourned at 10:57 a.m.

**SUNSHINE ACT MEETING NOTICES THURSDAY, SEPTEMBER 22, 2016**

**SUNSHINE ACT MEETING NOTICES**

Thursday, September 22, 2016

If you need an accommodation due to a disability, please contact the ADA Contact name listed below.

Special, Aggregate Advisory Board: Regulatory, Legislative and Technical (RLT) Committee Meeting, 9/28/2016, 10 AM, 14th Floor Conference Room, Rachel Carson State Office Building, 400 Market St., HBG., Contact: Daniel E. Snowden, D.Ed. 783-8846, Meeting will also be offered as a Web-Ex session

Cancelled, State Board of Examiners in Speech-Language Pathology and Audiology Meeting, 9/30/2016, 9:30 AM, 2601 N. 3rd Street, HBG., Contact: Molly Smith 214-1891

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Special, State Public School Building Authority and PA Higher Educational Facilities Authority Meetings, 10/6/2016, 10:30 AM, Room 515 North Office Bldg, HBG., Contact: Bev Nawa 975-2204

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Transportation Advisory Committee Meeting, 10/13/2016, 10 AM, Keystone Commonwealth Building, Room 8N1, HBG., Contact: Ellen Sweeney 787-2913

Appeared in: ***Patriot-News*** on Thursday, 09/22/2016

PENNSYLVANIA HIGHER EDUCATIONAL FACILITIES AUTHORITY  
Notice of the Meeting of the Board to be Held  
October 6, 2016

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Notice was in letterform, as follows:

This letter advises that a meeting of the Pennsylvania Higher Educational Facilities Authority Board will be held on **Thursday, October 6, 2016, at 10:30 a.m., in Room 515 North Office Building, Harrisburg**, Pennsylvania, for the purpose of: (a) approving certain projects for financing; and, (b) consideration of such other matters as may properly come before the Board.

Enclosed herewith is a copy of the notice that has been posted on the bulletin board in the Authority office, in accordance with Act No. 213, 1957.

I would appreciate it if you would make the appropriate notation on the attached slip, indicating whether or not you plan to be present at the meeting and return same to us.

Sincerely,

/s/ Robert Baccon

Robert Baccon  
Executive Director

Enclosures

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Appendix A

Harrisburg, PA

I CERTIFY that the notice on the previous page for the October 6, 2016, meeting was dispatched to the following on September 20, 2016, at the addresses indicated, constituting all of the members of the Board of the Pennsylvania Higher Educational Facilities Authority.

Thomas W. Wolf, Governor of Pennsylvania  
225 Main Capitol Building, Harrisburg, PA  
Steven S. Heuer, Proxy for Governor Wolf  
333 Market Street – 18<sup>th</sup> Floor, Harrisburg, PA  
Lloyd K. Smucker, Designated by the President Pro Tempore of the Senate  
351 Main Capitol Building, Harrisburg, PA  
Andrew E. Dinniman, Designated by the Minority Leader of the Senate  
182 Main Capitol Building, Harrisburg, PA  
Stanley E. Saylor, Designated by the Speaker of the House of Representatives  
105 Ryan Office Building, Harrisburg, PA  
Anthony M. DeLuca, Designated by the Minority Leader of the House of Representatives  
115 Irvis Office Building, Harrisburg, PA  
Timothy A. Reese, State Treasurer  
129 Finance Building, Harrisburg, PA  
Eugene A. DePasquale, Auditor General  
229 Finance Building, Harrisburg, PA  
Curtis M. Topper, Secretary of General Services  
515 North Office Building, Harrisburg, PA  
Pedro A. Rivera, Secretary of Education  
333 Market Street - 10th Floor, Harrisburg, PA

GIVEN under my hand and seal this 20th day of September 2016.

/s/ Robert Baccon

Robert Baccon, Executive Director  
State Public School Building Authority  
Pennsylvania Higher Educational Facilities Authority